

PROJECT STATUS REPORT



To:	Sharon Novak	Date: Feb 24, 2006	Y	N
Client:	WA Office of Financial Management			
Project Name:	Grants, Contracts Loans Feasibility Study	On Schedule:	Y	
Prepared By:	Carol Baque	Within Budget:	Y	
Period Covered:	Feb 20, 2006 – Feb 24, 2006	Change of Scope:		N
Activities Completed – Covered Period: Revised Definition of Requirements for changes from review; distributed Presented the Preliminary Business Case and Emerging Recommendation document to the Executive Steering Committee Responded to User Group questions on recommendation Began revisions for full Business Case document and Alternatives Analysis Continued to seek information on SAP licensing agreement with the State Updated project website Updated project plan				
Activities Planned - Next Period: Discuss recommendation and requirements further at User Group meeting Finalize requirements document Evaluate best-of-breed solution against detailed requirements; identify changes Work with Kreighan and Del on their current costs information and number of sub-grant programs Define quantitative benefits Refine costs of best-of-breed option Update project website Update project plan				
Deliverable Status:				
Deliverable	Status	Completion / Approval Date		
Project Plan Document, Schedule, DEDs	Approved	1/20/06 / 2/7/06		
Definition of Requirements	Revised	2/7/06, 2/24/06 /		
Business Case Preliminary Statement	Completed; Revised	2/14/06 /		
Business Case Document	Begun			
Alternatives Analysis & Recommendation	Begun			
Solution: Conceptual Design				
Solution: Work Plan				
Solution: Risk Plan				
Issues/Notes:				
Management Action Required: Need full information on state SAP licensing				
Attached Documents: MS Project Plan				